



## APPLICATION FOR CREDIT

| 1. GENERAL BUSINESS INFORMATION:   |  |
|--|--|
| Legal Name :   | _____  |
| Trade Name (if different) :  | _____  |
| Mailing Address:   | _____  |
|  | Postal Code: _____                                       |
| Shipping Address: (if different)   | _____  |
|  | Postal Code: _____                                       |
| Phone: _____   | Fax: _____   |
| Email: _____   |  |
| Years in Business _____  | Nature of Business: _____                                |
| Type of Business:  | Purchase Order Required:                                 |
| <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship   | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| <b>ACCOUNTS PAYABLE CONTACT</b>  |  |
| Name: _____  | Phone: _____   |
| Email: _____   | Fax: _____   |
| <b>PLEASE SELECT WHICH DOCUMENTS YOU WOULD LIKE TO RECEIVE WITH YOUR INVOICES:</b>   |  |
| <input type="checkbox"/> Invoice only <input type="checkbox"/> Invoice with BOL <input type="checkbox"/> Invoice with POD: <input type="checkbox"/> Invoice with BOL & POD |  |

| 2. OWNERSHIP DETAILS         |             |                    |
|------------------------------|-------------|--------------------|
| A                            | Name: _____ | Phone: _____       |
| Address: _____               |             | Postal Code: _____ |
| How Long: _____              |             |                    |
| Position With Company: _____ |             |                    |
| B                            | Name: _____ | Phone: _____       |
| Address: _____               |             | Postal Code: _____ |
| How Long: _____              |             |                    |
| Position With Company: _____ |             |                    |

| 3. CREDIT INFORMATION  |                       |
|--|-----------------------|
| Annual Sales:  | # of Employees: _____ |
| Name of Bank:  | Phone: _____          |
| Branch:  | Fax: _____            |
| <b>*Please supply Credit Card information to Grimshaw Trucking LP. Should the account go past due 60 days and over, Grimshaw Trucking LP has the authority to debit my VISA/MASTERCARD for the balance of account in full.</b> |                       |
| Card Number: _____   |                       |
| EXP: _____   |                       |
| Name on card as it appears: _____  |                       |
| <b>AMOUNT OF CREDIT REQUESTED: \$</b> _____  |                       |

APPLICANT INITIALS

| 4. CREDIT REFERENCES: |               |         |       |
|-----------------------|---------------|---------|-------|
| Supplier              | Email address | Phone # | Fax # |
|                       |               |         |       |
|                       |               |         |       |
|                       |               |         |       |

\*Please provide a minimum of three (3) trade references with valid email and fax numbers

| APPLICATION FOR CREDIT  |  |
|---|--|
| <p><b>APPLICANT HEREBY APPLIES FOR CREDIT</b> from Grimshaw Trucking LP in accordance with this Application and the attached Terms and Conditions.</p> <p><b>APPLICANT AND PERSONS IDENTIFIED IN SECTION 2 ABOVE HEREBY AUTHORIZE GRIMSHAW TRUCKING LP</b> to collect, use and disclose information about them for the following purposes: (1) to collect credit and related financial information from financial institutions, credit reporting agencies, suppliers, creditors and other parties with whom any of them have financial relations (and each such party is hereby authorized to disclose such information to GRIMSHAW); (2) to use the information collected to determine creditworthiness, to provide financial services requested by Applicant and to offer additional goods and services that may be of benefit to Applicant; (3) to collect money that Applicant owes GRIMSHAW TRUCKING; (4) to share the information with financial institutions for credit reporting purposes and other service providers of GRIMSHAW to complete transactions that Applicant has requested.</p> <p><b>EACH PERSON SIGNING BELOW CONFIRMS THAT:</b></p> <ul style="list-style-type: none"> <li>• The information provided on this Application is true and complete.</li> <li>• The undersigned is either the Applicant or an authorized representative of the Applicant (if a corporation).</li> <li>• The undersigned understands and accepts this Application and the attached Terms and Conditions.</li> </ul> <p><b>GRIMSHAW TRUCKING LP RESERVES THE RIGHT</b> to refuse to provide credit, goods or services and to terminate credit availability at any time and for any reason.</p> <p>DATED this _____ day of _____, 20_____</p> <p>SIGNATURE: _____ PRINT NAME: _____ TITLE: _____</p> <p>SIGNATURE: _____ PRINT NAME: _____ TITLE: _____</p> |  |

| OFFICE USE ONLY |               |  |
|-----------------|---------------|--|
| Date Issued:    | Account #:    |  |
| Approved By:    | Credit Limit: |  |

Please Return Fully Completed Form to: [creditapplications@gtlp.ca](mailto:creditapplications@gtlp.ca) or fax to (780) 451-3259

APPLICANT INITIALS



### CREDIT TERMS AND CONDITIONS

This is an Application and Agreement for credit and shall apply to any and all credit extended by Grimshaw Trucking LP

The credit applicant understands and agrees to the following terms and conditions of sale:

**1. Terms of sale are net 14 days.**

AGENTS OR REPRESENTATIVES OF GRIMSHAW TRUCKING LP ARE NOT AUTHORIZED TO CHANGE OR ADJUST CREDIT TERMS WITHOUT WRITTEN AUTHORIZATION OF THE CREDIT MANAGER.

1. Interest will be charged at the rate of 2% per month (24% per annum) on overdue accounts commencing on the 1<sup>st</sup> day that the applicants account is overdue.
2. All claims against invoices must be made within 30 days after receipt of service. Any dispute by the applicant shall be reported in writing to the Credit Manager of Grimshaw Trucking LP within -30 days of the date that the labor was performed and/or the material was supplied, and the details of the dispute. If the applicant does not issue a written dispute within the said -30 days, notwithstanding that the dispute is not resolved, the applicant shall pay to Grimshaw Trucking LP all amounts due and owing, without any set-off pending resolution of the dispute. The payment made by the applicant shall not affect the applicant's dispute.
3. Copies of lost or misplaced invoices provided to the applicant may be subject to a \$20.00 charge.
4. NSF cheques will be subject to a \$25.00 charge.
5. Failure to comply with these Terms and Conditions may result in cancellation of credit privileges without notice. In the event of any default, Grimshaw Trucking LP may:
  - (a) close the account and/or
  - (b) accelerate payment of the full balance
6. Applicant agrees to bear all costs incurred in collecting any unpaid amounts including but not limited to collection suit fees, legal fees and court costs.
7. The information given in this Application and Agreement is warranted to be true and correct and given for the purpose of obtaining credit.
8. The applicant consents to the obtaining of credit and/or personal information as may be required in connection with the credit line hereby applied for or any renewal or extension thereof and to the disclosure of any trade information concerning the applicant to any credit reporting agency or to any person with whom the applicant has or proposes to have financial relations.
9. Upon determination that customer's creditworthiness has changed adversely or does not satisfy current credit standards, Grimshaw Trucking LP may close or lower the credit limit of the account.
10. In the event of any dishonorment, I authorize you to place the full amount owing on my credit Card
11. The applicant or applicants hereby agree that where there is more than one party to this agreement they shall be jointly and severally liable in the event of default hereunder.
12. The Owner is obligated to notify Grimshaw Trucking LP in writing of any changes in ownership.
13. The applicant grants to Grimshaw Trucking LP a security interest in all personal property stored or left in Grimshaw Trucking LP's possession until such time that all amounts owing by the applicant to Grimshaw Trucking LP are paid.

**PRIVACY POLICY**

Grimshaw Trucking LP is committed to safeguarding your personal information and our privacy policy is incorporated in our Business Policy & Code of Business Ethics. Our policies apply to all our employees who collect, use, disclose or have access to our customers' personal information. At Grimshaw Trucking LP we have modeled our privacy policy and practice to be consistent with the *Personal Information Protection and Electronic Documents Act* of Canada which took effect January 1, 2001.

At the time we ask you to provide us with information, we will identify and disclose to you the purposes for which we collect your information. The information we collect from you will be with your consent. We collect personally identifying information from you by lawful means and we collect no more information than we need for the purposes we state. We will fully identify to you the purposes for which we collect information at the time we ask you for it. We will not use personally identifying information for any purpose whatsoever beyond what we have told you.

Grimshaw Trucking LP will not disclose any personally identifying information about an individual, without your knowledge and explicit permission or as required by law. We will disclose your personally identifying information only to the extent to which you have granted us permission to do so. We will retain this information only as long as you permit us to do so. The *Act* does not apply to personal employment information which could identify the name, title, business address or telephone number of an employee of an organization, but this information will not be disclosed by Grimshaw Trucking LP without your consent or as required by law.

"Personally identifying information" is information that can be explicitly used to identify and/or contact you as an individual. This includes information like your real name, e-mail address, mailing address, phone number, credit card number, etc. Information that, by itself, cannot be explicitly linked with your "real" identity is not considered personally identifying.

If at any time you believe that we are not following this Privacy Policy, please contact us with your concerns. We will respond to you as soon as reasonably possible.